Approved For Release 2000/09/02 : CIA-RDP83B00823R000100010045-7

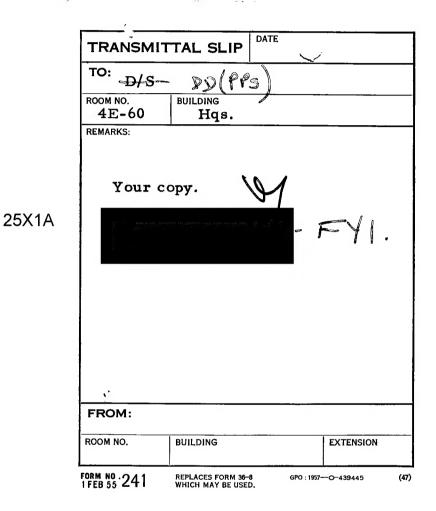
TO ; All U. S. Special Police Captains j. 1 11 June 1963

FROM : Chief, Building Security Branch Physical Security Division, OS

SUBJECT: Mail, Packages, and Material Addressed for the Head of this Agency

- 1. Please instruct all U. S. Special Police Officers guarding this Agency's facilities that in the count obyers arrives at their posts with material addressed for the Director or any top officials of this Agency, they are to direct the courier to the nearest Agency receptions or If one is not in the immediate vicinity, to call the Office of Security on Extension 6161.
- 2. Do not have the courier leave with the material until the above procedure has been followed:
 - 3. This instruction will remain in effect until further notice.

25X1A



Approved For Release 2000/09/02: CIA-RDP83B00823R000100010045-7